



Conway Township Board of Trustees
Regular Board Meeting Minutes
March 17th, 2026, at 7pm.

Meeting called to order at 7:00pm by Supervisor Bonnie Flanery with the Pledge of Allegiance.

ROLL CALL: Present: B. Flanery (Supervisor); T. Foote (Clerk); D. Grubb (Treasurer);
G. Pushies (Trustee); S. Porter (Trustee)

	AGENDA	ACTIONS TAKEN	ITEMS DISCUSSED
1	Consent Agenda	Motion to approve Consent Agenda by T. Foote. Second by G. Pushies. Motion carried 4-1.	No discussion recorded.
	Additions/ Approval of Board Meeting Agenda	Motion to approve the meeting agenda by T. Foote. Second by G. Pushies. Motion carried 5-0.	No discussion recorded.
	Call to the Public Regarding Agenda Items Only		One member of the public spoke regarding agenda topics
5	County Planning Commission Report		The commission approved the Conway Township Master Plan with conditions that all identified errors be corrected. It also approved the Green Oaks rezoning from multifamily to limited industrial and Unadilla Township's text amendments for violations.
6	Planning Commission Ex-Officio Report		The commission held three public hearings concerning special land uses, essential services, and data mining centers. The special land use moratorium passed and will proceed to the county, while the ordinances for essential services and data centers were tabled for further discussion.
7	Clerk's Update	Motion to move May 19th board meeting to May 20th at 7pm by T. Foote. Second by G. Pushies. Motion carried 5-0.	- Prepare an RFP for lawn services for the next meeting. - MERS retirement reporting system is inaccessible until after March 23, 2026, causing a delay in entries.



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			A motion was made and passed to change the May 19, 2026 board meeting to May 20, 2026, due to a personal conflict.
8	Zoning Administrator Report for February		- Russ is now an officially certified Zoning Administrator. - Reported on a quiet winter season that has recently picked up with a rush of permit applications. - He also noted that all violation notices are complaint driven.
9	Codification of Ordinance-20260317-1	Motion to rescind Resolution 20260217-1 by T. Foote. Second by G. Pushies. Motion carried 5-0. Motion to adopt Resolution 20260317-1 by T. Foote. Second by D. Grubb. Motion carried 4-1.	It was discovered that an incorrect resolution for ordinance codification (No. 20260217-1) was passed at the last meeting. The board formally voted to rescind the incorrect resolution and then passed a motion to adopt the correct one, Resolution No. 20260317-1.
10	NDA Policy No. 25	Motion to adopt NDA Policy 25 by S. Porter. Second by G. Pushies. Motion carried 5-0.	- It was clarified that the item is a policy, not an ordinance. - The adoption proceeded despite a pending question to the attorney regarding its constitutionality.
11	Principles of Governance	Motion to sign Principles of Governance by S. Porter. Second by G. Pushies. Motion carried 5-0.	- Delayed due to supervisor resignation. - Board reaffirmed and signed Principles of Governance.
12	Budget Work Session	Motion to hold public hearing for budget amendments and new 2026/2027 budget adoption on Monday March 30th, 2026 at 7pm by S. Porter.	- Need to adopt new 2026/2027 budget by March 31st, 2026. - The board conducted a detailed, line-by-line workshop to review and amend the proposed budget for the upcoming fiscal year.



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		Second by G. Pushies. Motion carried 5-0.	- The board will work with its accountant to create new General Ledger (GL) numbers to properly categorize expenses that were previously lumped together, such as department-specific mileage and postage. - A public hearing to formally adopt the budget and related amendments was set for Monday, March 30, at 7:00 PM.
13	Adobe for Planning Commission	Motion to accept the quote for Adobe (3 licenses) for the Planning Commission in the amount of \$915.46 by T. Foote. Second by G. Pushies. Motion carried 5-0 in roll call vote: T. Foote- Y D. Grubb- Y G. Pushies- Y S. Porter- Y B. Flanery- Y	A quote for \$915.46 to purchase three Adobe software licenses for the Planning Commission Chair, Vice-Chair, and Secretary was presented.
14	Owosso Rd (Sherwood to Hayner)	Motion to accept Owosso Rd Proposal (Sherwood to Hayner) not to exceed \$83,000 by T. Foote. Second by S. Porter. Motion carried 5-0 in roll call vote: T. Foote- Y D. Grubb- Y G. Pushies- Y S. Porter- Y B. Flanery- Y	- For improvements on Owosso Rd between Sherwood and Hayner Roads. - The township's contribution is not to exceed \$83,000, representing one-third of the total project cost shared with Cohoctah Township and the Road Commission.



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15	Fowlerville Rd Update		The board received an update that Rieth Riley Construction will perform warranty work to repair a section of Fowlerville Road.
16	Appointment of New Planning Commission Member	Motion to appoint William (Matt) Miller to the Planning Commission vacancy effective immediately by G. Pushies. Second by D. Grubb. Motion carried 5-0.	The board appointed Matt Miller to fill the vacancy on the Planning Commission. His experience as an electrician with blueprint reading skills was noted as an asset for site plan reviews.
	Board Member Discussion		- Treasury Department has settled with the county perfectly. - Question arose about the previous Supervisor needing to pay back the Township for the Capital Conference that was missed due to his resignation. - Make an ongoing document for those attending seminars/ workshops to keep track if they attended after registration.
	Last Call to the Public		3 members of the public spoke on various topics
		Motion to adjourn made by G. Pushies. Second by D. Grubb. Motion carried 5-0.	Meeting adjourned at 9:53pm.

Approved: 4/16/2026